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*BOARD OF SELECTMEN  
MEETING MINUTES*

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**Monday, May 1, 2017 –6:30 P.M.  
TRAINING ROOM – PUBLIC SAFETY BUILDING**

This meeting was taped for local television.

PRESENT: Leo Janssens II, Chair, Duncan Phyfe, Member, Kyle Johnson, Clerk, Heather Budrewicz, Town Administrator and Mary Calandrella, Executive Assistant.

I. SALUTE THE FLAG

Leo Janssens called the meeting to order at 6:30 p.m. and led everyone in the Pledge of Allegiance.

II. SOLICIT PUBLIC INPUT -

None at this meeting

III. APPROVAL OF AGENDA

***Kyle Johnson motioned to approve the agenda as presented and was seconded by John Mulhall***

IV. WELCOME NEW SELECTMAN

Leo welcomed John Mulhall newly elected Board of Selectman to the Board.

- Re-Organize the Board

Leo Janssens made a motion to nominate John Mulhall as Clerk and was seconded by Kyle Johnson. Motion carried

Leo Janssens made a motion to nominate Kyle Johnson as Chairman and was seconded by John Mulhall. Motion carried

PRESENTATIONS & REPORTS

None at this meeting

TOWN MEETING WARRANT

Kyle Johnson spoke on the purchase of the Trackless machine for the DPW.

Kyle Johnson motioned to support the purchase of the Trackless on the warrant article and was seconded by Leo Janssens. Motion carried

OLD BUSINESS –

Bill Solomone the Attorney for the Comcast Cable contract spoke to the Board and answered all their questions on the 10 year contract. They mention the senior citizens discount and the yearly performance clause.

Bill will correct the signature page for the Board's signatures.

Leo Janssens motioned to accept and sign the Comcast Contract and was seconded by John Mulhall Motion carried.

## NEW BUSINESS

- 1.) Appointment Duncan Phyfe to the Capital Planning as a citizens at large. **Motion by Leo Janssens to accept the appointment and was seconded by John Mulhall. Motion carried**
- 2.) Parks & Recreation request for town property use to hold Farmer Markets throughout the summer..  
**Motion by Kyle Johnson to pass over this request and was seconded by Leo Janssens. Motion carried.**
- 3.) Discussion on Fire Chief's Contract  
Heather reports to the Board that the contract has been signed by James Cleveland and herself and she seeks the Board to rectify the contract  
**Motion by Leo Janssens to rectify the new Fire Chief's contract and was seconded by John Muhall. Motion carried**
- 4.) Liquor license change of manager's name by the American Legion.  
**Motion by Leo Janssens to pass over due to lack of paperwork for transfer and was seconded by John Mulhall. Motion carried**
- 5.) George E. Erickson Fire Fund purchase request-  
These funds needs Board of Selectman approval to purchase equipment for the fire department. Leo Janssens read the entire fund background on how and why it was established.  
**Motion by Leo Janssens to sign request to use George E. Erickson fund monies and was seconded by John Mulhall. Motion carried**
- 6.) The Conservation Commission is asking the Board of Selectman to support and sign Open Space letter to the state.  
**Motion by John Mulhall to sing support letter for Open Space on behalf of the Conservation Commission and was seconded by Leo Janssens. Motion carried.**

## V. TOWN ADMINISTRATOR'S UPDATE

- Heather held this am a monthly Department Head meeting.
- Heather and Steve Nims attended a MPO meeting to discuss the TIP. According to the TIP the Ashburnham 101 project is slated for 2020. Heather and Steve will work to move up this date.
- Heather attended the MassBuys expo last week.
- Heather attended the Rail Trail walk on Friday.
- New Fire Chief James Cleveland with come on board around June 19<sup>th</sup> to work with Jack Parow to make the transfer.
- Fire Department union contract was signed last week.
- COA position has been posted in newspaper, at town hall and on the Mass COA website
- Lt. Governor will be here next week at Town Hall to sign the Community Compact Grants.
- Heather held for the first time a Community Engagement round table with Local groups and leaders. It was a well-rounded group.
- Mr. Mikes have submitted their permits for a temporary trailer to allow gasoline sales.

## APPROVAL OF MINUTES

- April 18, 2017

**Leo Janssens made the motion to approve the minutes of April 18, 2017 and was seconded by John Mulhall. Motion carried 2-0 (John was not present).**

VI. BOS CORRESPONDENCE

Kyle read an email he received on a potential marijuana facility in town. Kyle suggest that the Boards all work together on establishing a zoning area.

VII. MAY MEETINGS and ANNOUNCEMENTS

Kyle Johnson read the following Town Clerk Reminders:

- **JANUARY 1<sup>ST</sup> AND ON**-Open registration of voters at the Town Hall, Town Clerk's Office, 32 Main Street, Ashburnham from 7:30 AM to 7:00 PM Monday, 7:30 AM to 5:00 PM Tuesday through Thursday. Town Hall is closed on Friday.
- **Tuesday, May 2<sup>nd</sup> – Annual Town Meeting 7:00pm Oakmont High School**  
The next scheduled Board of Selectmen meeting will be held on Monday, May 15, 2017 at 6:30 p.m. in the Training Room at the Public Safety Building.

VIII. SOLICIT PUBLIC INPUT (5 minute limit)

IX. EXECUTIVE SESSION

X. ADJOURNMENT

**At 8:00 pm. Leo Janssens motioned to adjourn the meeting and was seconded by Kyle Johnson. Motion carried.**

Respectfully submitted,  
Mary Calandrella, Executive Assistant